

INTERVIEW

Home >> Evaluation - By Matter >> Interview

Alannah Cervantes
Phone Number(s)

Relevant Timeframe
1/1/2012 to 12/31/2017

Department: Manufacturing
Title: Production Manager

Interviewers

Interviewers Assigned

Kate O'Brien

Enter additional interviewer name

Interview Notes

Add notes here

Start Interview Cancel

INTERVIEW

- Enter name of Interviewer and any special notes pertaining to the Interview such as date or important findings.
- Click on Start Interview button.

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Interview Questions

1 Hire Date ✓

2 Positions ✓

3 Country of Citizenship ✓

4 Entities ✓

5 Predecessor / Successor ✓

6 Assistant / Colleague ✓

7 Email ✓

8 Computer Devices ✓

9 NT User Names ✓

10 User Share ✓

11 Network Locations ✓

12 Portable Storage ✓

13 Mobile Device ✓

14 Paper Documents ✓

Identify the custodian's hire date:

Please enter the hire date below:

12/10/2019

Analysis

Follow-up Reason:

Survey Question

Please identify your hire date:

Enter date below:

12/10/2019

INTERVIEW

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INTERVIEW

The Interview is designed to confirm and expand on the Custodian and Data Source information provided by the Custodian in the Survey.

- The Attorney conducting the interview proceeds through each question that needs review, confirming the custodian's answer and expanding on the information provided if needed.
 - For instance, if the custodian stated they used a Tablet, but didn't provide any information as to where the relevant materials were located.
- The check marks next to each question turn green when the question is completed.
- When the Interview is complete, click on the Complete Interview link at the top right of the page.

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Interview Question Complete ✓

1 Hire Date ✓

2 Positions ✓

3 Country of Citizenship ✓

4 Entities ✓

5 Predecessor / Successor ✓

6 Assistant / Colleague ✓

7 Email ✓

8 Computer Devices ✓

9 NT User Names ✓

10 User Share ✓

11 Network Locations ✓

12 Portable Storage ✓

13 Mobile Device ✓

14 Paper Documents ✓

15 Social Media ✓

16 Collaboration Systems ✓

Please identify all computer devices that the custodian used which contain unique, relevant content.

Did the custodian use any computer device(s) to maintain unique, relevant content related to their job?
 Yes No

Device Type Device Name

Desktop 245hht

Is the relevant content located in a specific location on this device? Yes No

Enter location of relevant content (Optional)

My documents

Device Type Device Name

Is the relevant content located in a specific location on this device? Yes No

Analysis

Interview question

Survey Answers

Survey Question

Please identify the types of computer devices you have used to conduct any activities relating to your job:

Desktop 245hht

Does this device contain relevant content? - Yes

My documents

Tablet actablet

Does this device contain relevant content? - Yes

INTERVIEW

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